Manatee Community College

Disruptive Student Behavior Response (Faculty Teaching Classes/Workshops)

This document is designed to outline the procedures and collaborative effort among faculty, department chairs, student development counselors, and public safety personnel when dealing with disruptive incidents occurring in classrooms, in accordance with the Student Code of Conduct published in the MCC catalog and Lancer Handbook and Planner.

No set of guidelines can define all types or levels of disruption;, thus, the behavior or incidents mentioned in this document are considered examples rather than an exhaustive list.

Behavior	Example	Personnel	Action	Intervention
Level I Common disruptive, but non-violent exhibited behaviors	• Eating in class • Monopolizing discussions • Failure to respect right/views of others • talking while instructor/others are speaking • Interference with presentation • Overt inattentiveness • Creating excessive noise • Use of pagers or cell phones in class • Entering class late or leaving early • Inordinate/inappropriate demand for attention • Poor personal hygiene	Instructor Department Chair	Immediate Follow-up	• Publish behavior guidelines in syllabus • Discuss syllabus during initial class meeting • Utilize individual student conferences to correct behavior, document all meetings and discussions • Seek guidance from department chair if initial attempts are ineffective • Assist faculty member with further suggestion for effective handling of disruptive student • Facilitate meeting with faculty & student
Level II Situational Behaviors indicative of exhibited stress; but NOT disruptive/harmful to others	• Anxiety • Inability to concentrate • Constantly seeking assurance or support • Appears “Under the influence” • Monopolizes instructor’s time	Instructor Department Chair Counselor	Immediate Immediate Follow-up	• Student conference to review syllabus and determine source of difficulty with course • Seek guidance from department chair if initial attempts are ineffective • Consult with counselor regarding persistent behaviors, possible referral to Counseling Service Team Member

Level III Prohibited conduct/immediate threat to the safety of any person	• Unlawful behavior • Harassment • Threat of violence (self or others) • Physical violence • Behavior feels potentially intimidating or threatening	Instructor Public Safety Counselor	Immediate Immediate Follow-up	• Contact office of Public Safety Bradenton Campus, 941-752-5550 (day or evening) Venice Campus, 941-408-1550 (day or evening) Lakewood Ranch, 941-752-5550 (day or evening) • Report incident to Public Safety Dispatcher • Provide the following information: ➢ Instructor name and location of incident ➢ Brief description of incident and severity of situation • Dispatch appropriate safety personnel • Notify necessary emergency agency • Notify appropriate administrator • Request appropriate counseling assistance • Provide appropriate response for situation as requested by Office of Public Safety
Level I Medical Emergencies	• Non-Life threatening	Instructor Public Safety	Immediate Immediate	• Contact office of Public Safety Bradenton Campus, 941-752-5550 (day or evening) Venice Campus, 941-408-1550 (day or evening) • Report incident to ANYONE answering phones in public safety • Provide the following information: ➢ Instructor name and location of incident ➢ Brief description of incident and severity of situation • Dispatch appropriate safety personnel • Notify necessary emergency agency
Level II Medical Emergencies	• Life-threatening DIAL 911	Instructor Public Safety Counselor	Immediate Immediate Follow-up	• Contact office of Public Safety Bradenton Campus, 941-752-5550 (day or evening) Venice Campus, 941-408-1550 (day or evening) • Report incident to ANYONE answering phones in public safety • Provide the following information: ➢ Instructor name and location of incident ➢ Brief description of incident and severity of situation • Dispatch appropriate safety personnel • Notify necessary emergency agency • Notify appropriate administrator • Request appropriate counseling assistance • Provide appropriate response as requested by Office of Public Safety

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