

## MCC Board of Trustees' Meeting

1/21/09

Call to Order

Prayer

Dr. Hafner's Announcements:

- "First green meeting" for BOT; agenda on large screen in room and on laptops for Board Members
- Introduction of Dr. Jack Crocker, VP Academic Quality and Success
- Introduction of Tracy Steen, Facilities & Management
- College is "on the radar screen" having received letter on Dec. 23<sup>rd</sup> indicating that the time table for 4-year is moving forward. Proposal March 17<sup>th</sup>.
  - Produced and sent letter to SACS Jan 15<sup>th</sup> for desire to move to Level II—to be evaluated for 4 year. "Historical day".
- Lakewood Ranch second building groundbreaking, 8:00 a.m., Feb. 3<sup>rd</sup>. Building will be green. (Medical Technology and Simulation Center).
- Technology (reaching out to community): Spanish version of the MCC website is being developed.
- Enrollment is up 9% for Spring; largest enrollment ever at MCC, superseding Fall count. Indicates retention is great. Praised the Faculty and Administrative team for productivity.
- Re-organization of Administrative levels is setting the foundation for the future to meet projected enrollment growth: 3-5 years possibly 15,000; 7-10 years could double institution enrollment

Approval of Consent, Chairman Harner, Agenda items:

- A. Minutes 12/9, approved.
- B. Amended schedule of non-credit courses (Corporate Development), Fall 2008, Spring 2009, approved.
- C. HR office personnel actions (Peg Beck), approved.
- D. Gifts and grants, approved.
- E. Monthly financial report for Nov. 2008, approved.
- F. Budget amendments for 2008-09 (#13, #14), approved.
- G. Authorization to charge off delinquent students and other accounts, approved.

- H. Approval of compressed summer work days into 4-day week for summer 2009, approved.
- I. State of Florida matching requests for gifts to Foundation for MCC, inc., approved.
- J. TSI Advisory Committee Meeting Minutes 12/11/08, approved.

**Exhibit L: Rule Revised; Peg Beck presentation**

- Public notice, public hearing and final action for revised rule: Code of Ethics Behavior. Approved.

**Exhibit M: Curriculum and Development actions; Mike Mears presentation**

- Recommendation from Curriculum & Development committee for new programs, new courses in programs, and course revisions. Discussed with Board the AAS, AA and State AS degrees as offered. Also discussed the added music classes which are basically a continuation of previous courses which students requested. The minutes and these recommendations can be found on the S Drive, Curriculum and Development. Approved.

**Exhibit N: Security Services for MCC; Mr. Lagenback presentation on requested new Security Services for MCC**

- Evaluated security during the past two years and noted improvements that have been made possible on campuses through FI Law Enforcement Grant:
  - Mass notification system implemented
  - Placards for emergency procedures in all buildings
  - Outdoor public address system on Bradenton and Venice campuses and to be installed on the LWR campus.
- Summarized actions of Security Review Team in recommending a new Security Service for MCC.
  - Allied Barton was recommended, having received unanimous approval from the committee. Approved.
    - Group specializes in Higher Education settings and serves over 90 schools.
    - Met and exceeded all requirements at MCC
    - Serves USF, Broward, UCF in Florida
    - Training for security personnel specializing in higher education issues
    - Will have a two year contract
    - Saving of approximately \$30,000 to current budget

**Exhibit O: Library Project; David Wildes, presentation**

- **Proposed revised educational plant survey to expand the Library project based upon good population growth on all campuses.**
  - **New proposal to expand to \$18, 149,168 for 45,767 sf of remodeled space and a 34,090 sf addition. (original was to remodel and renovate 13,000 sq. ft and stay within the footprint which would have taken 7 million to do). (Received Fy 08-09 \$4,668,793 for previously proposed project)**
  - **Will provide for an open and airy library space, increasing area for group study, added computer usage and book collections.**
  - **Projected \$225/sq. ft. with equipment allowance of 1, 500,000. Supplement from Foundation possible.**
  - **Recommended approval of Ammendment #2 to the Educational Plant Survey dated June , 23, 2005 and Sept. 1, 2006.**
- **Dr. Hafner emphasized that a larger, reoriented library would provide an opportunity for the college to also pursue a joint-use facility with the county**
- **Approved.**

**February meeting will be at Lakewood Ranch campus**

**Meeting adjourned.**

**Minutes submitted by Dr. Margie Robertson**